

AGENDA

all times are in PST



Home Goods Workshop

Day 1 - April 19th

6:30am- 7:00am

Opening Remarks

7:00am- 8:00am

Units/Serial numbers

---BREAK---

8:15am - 9:15am

**Keeping your
Pricing up to date**

---BREAK---

9:30am - 10:30am

**Showroom prep and
Stock Management**

10:30am - 11:30 am

---LUNCH BREAK---

11:30am- 12:30pm

Sell Through Allowances

---BREAK---

12:45pm -1:45pm

Ordering Best Practises

1:45pm - 2:30pm

Question & Answer

AGENDA

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Day 2- Thursday April 20th

Home Goods Workshop

6:30am - 7:00am

Opening Remarks

7:00am- 8:00am

**Adding detail to
your Sales Process**

---BREAK---

8:15- 9:15am

**How to Schedule and
Track Deliveries**

---BREAK---

9:30am- 10:30am

**How to Deal with
Partially Shipped Orders**

10:30am - 11:30 am

---LUNCH BREAK---

11:30am- 12:30 pm

**Labour Tracking and
servicing Units**

---BREAK---

12:45pm- 1:45pm

Commissions & Reporting

---BREAK---

2:00pm - 3:00pm

Product Returns & RMA