




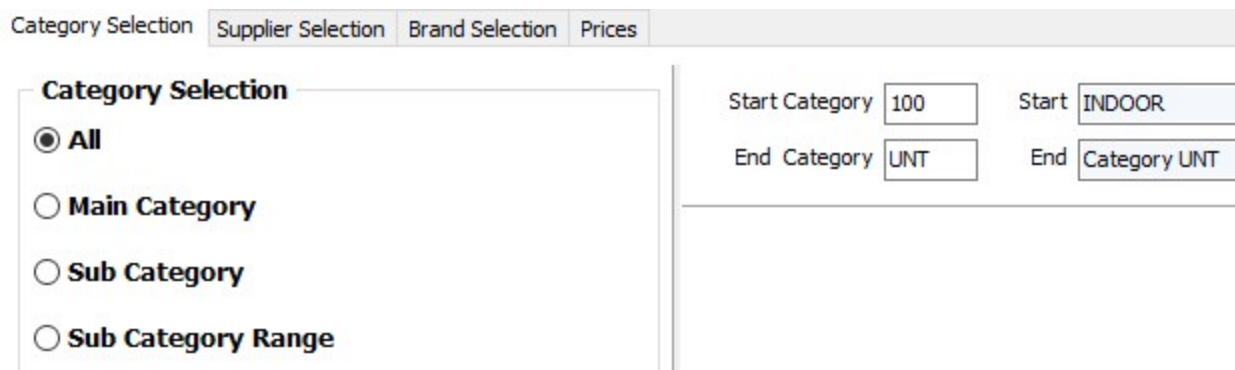
## Price Adjustments Tool

The Price Adjustment tool is a great way to adjust existing inventory items, their price, margin, markup, discount or cost. It has great tools for making a system wide change. Because it can be used to make many changes at one time, it's best to use it with care. It also has the added benefit of allowing you to preview potential changes before committing to them.

To find this tool Navigate to  **Inventory and Purchases** then to  **Data Load** then select  **Price Adjustments**

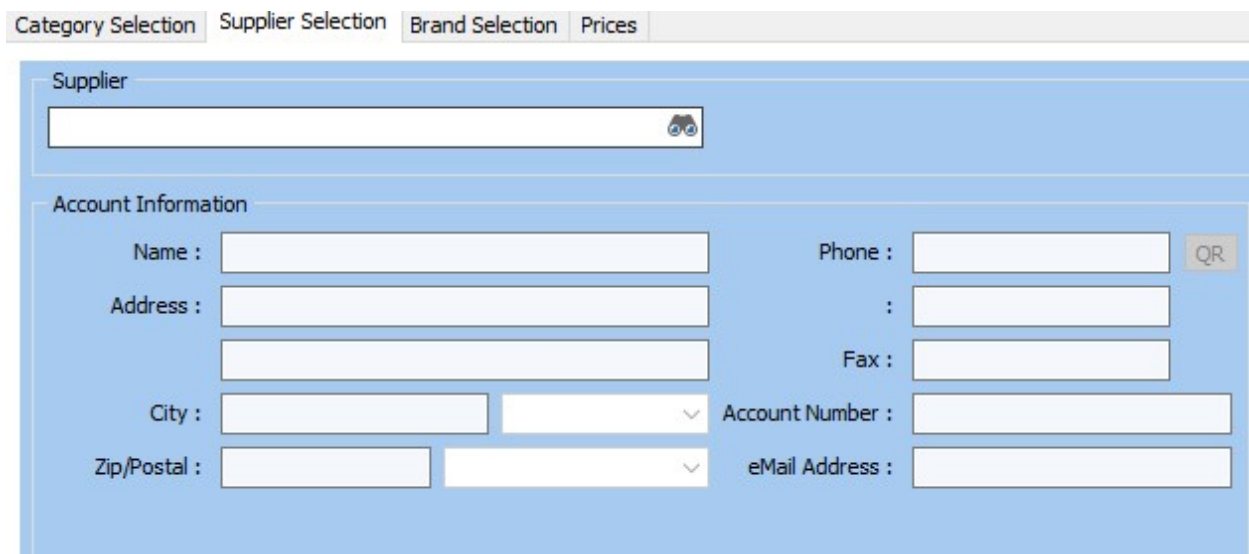
Step one is to select the inventory you wish to affect which can be filtered by:

Category, Sub Category or a range



The screenshot shows the 'Category Selection' tab selected in a navigation bar. Below the navigation bar, there are four radio button options: 'All' (selected), 'Main Category', 'Sub Category', and 'Sub Category Range'. To the right of these options, there are input fields for 'Start Category' (100), 'End Category' (UNT), 'Start' (INDOOR), and 'End' (Category UNT).

By Supplier:



The screenshot shows the 'Supplier Selection' tab selected in a navigation bar. Below the navigation bar, there is a 'Supplier' section with a text input field and a magnifying glass icon. Below that is an 'Account Information' section with several input fields: 'Name', 'Address' (two lines), 'City' (with a dropdown arrow), 'Zip/Postal' (with a dropdown arrow), 'Phone' (with a 'QR' button), 'Fax', 'Account Number', and 'eMail Address'.

Or by Brand

Category Selection Supplier Selection Brand Selection Prices

Brand

Account Information

Name : Phone : QR

Address : :

Fax :

City : Account Number :

Zip/Postal : eMail Address :

Once your filters are selected you will be presented with a menu:

Category Selection Supplier Selection Brand Selection Prices

Price Effect Date : 2023-01-10 ☒ Hide Deleted Without Stock

1 2 3 4 5 6 7 8

View Parts % Change \$ Change Keep/Reset Table Adjust Rounding Copy Sch... Apply

1. View Parts – will bring up the parts that match your filters.
2. Using this option will allow you to increase or decrease prices by a %.
3. Using this option will allow you to increase or decrease by a set \$ amount.
- 4.
5. This button will reset the changes you have PREVIEWED but will not reset changes you have already made.
6. Table Adjust allows you to create tables of price ranges to set prices based on ranges.
7. Rounding lets you round your prices to tidy prices. For example, .99
8. Copy Schedule lets you copy one price schedule you like to another.
9. All of the above will allow you to change one column. They will give you an opportunity to PREVIEW your changes before you make them. KEEP RESET lets you undo this before moving forward.

Select a Column to change by clicking the header. The column will turn blue.

Schedule List	Price List	Type Builder
50.0000	1,477.50	L
80.0000	115.20	L
60.0000	364.80	L
80.0000	180.00	L
80.0000	180.00	L
70.0000	224.40	L
70.0000	297.50	L
100.0000	16.00	L

Select the price change tool you want to use from the menu bar. The system will display a preview of the change you are selecting.

Type List	Schedule List	Price List	Type Builder	Schedule Builder	Price Builder
L	50.0000	1,477.50	L	50.0000	1,477.50
	57.5005	1,551.38			
L	80.0000	115.20	L	50.0000	96.00
	89.0000	120.96			
L	60.0000	364.80	L	50.0000	342.00
	68.0000	383.04			
L	80.0000	180.00	L	50.0000	150.00
	89.0000	189.00			
L	80.0000	180.00	L	50.0000	150.00
	89.0000	189.00			
L	70.0000	224.40	L	50.0000	198.00
	78.5000	235.62			
L	70.0000	297.50	L	50.0000	262.50
	78.5029	312.38			
L	100.0000	16.00	L	50.0000	12.00
	110.0000	16.80			




would like to cancel the changes, then choose.

Type List	Schedule List	Price List
L	57.5005	1,551.38
	57.5005	1,551.38
L	89.0000	120.96
	89.0000	120.96
L	68.0000	383.04
	68.0000	383.04
L	89.0000	189.00
	89.0000	189.00
L	89.0000	189.00
	89.0000	189.00
L	78.5000	235.62
	78.5000	235.62
L	78.5029	312.38
	78.5029	312.38
L	110.0000	16.80
	110.0000	16.80

[illegible]


You can set prices to a certain \$ amount based on a range or increase or decrease them within a range.

This can allow you to adjust prices, so your low-price items are marked up more, and your higher ticket items are marked up less.


 Use landed cost to set the list price

Landed Cost start	Landed Cost End	Increase by %	Increase by \$	Set list schedule %
0.00	20.00			100.00
20.01	50.00			90.00
50.01	100.00			80.00
100.01	200.00			70.00
200.01	500.00			60.00
500.01	1,000.00			50.00
1,000.01	2,000.00			40.00
2,000.01	999,999.00			30.00
999,999.01				

You can use the Copy price schedule to simply adjust an entire price schedule or price schedules all at one time. You can also copy this from a part number where you have it set up the way you like.

 Copy price schedule

Price Level	Code	Regular Perc.	Code	Sale Perc.
List	L	200.00	L	50.00
Builder	D	50.00	D	5.00
Builder ii	D	60.00	D	10.00
Wholesale	M	50.00	D	15.00
Staff	M	10.00	D	20.00
Builder iii	D	25.00	D	25.00
IMAP	F	0.00	D	30.00
7	D	35.00	D	35.00
8	D	40.00	D	40.00
Builder iv	D	45.00	D	45.00

 Help

The Code abbreviations are:

L = Markup from Landed.

D = Discount from List

F = Fixed

M = Margin from Landed

The price adjustments Tool is very useful and can be helpful in making pricing changes OR cost changes. Use caution with this tool as previously mentioned there is no undo button. Experimenting in the Training area is a best practice with this tool.

Advantages of using the Price Adjustment tool in my business are:

Disadvantages of using the Price Adjustment tool in my business are:

I am going to start using this tool in my business on \_\_\_\_\_

To address the following problems